Appointments

Please arrive 15 minutes before your scheduled appointment time to complete the check-in process.

In order to provide the best possible service, your physician requests you please bring the following items with you to your appointment:

- The enclosed patient form. Please answer all questions (less the last page) as best you can and sign where indicated.
  
  Please note, if you do not have this filled out when you arrive for your appointment, it is possible you may experience delays while in the clinic.

- Any/All medical information pertaining to the reason for your visit. This shall include visit notes, MRI/CT reports and CDs, test results, etc.

If you cannot keep your appointment, please contact us at least 24 hours before the appointment. Also, if you will be unavoidably late for your appointment, please let us know as we may need to reschedule your appointment.

Because we know your time is valuable, our providers make every effort to see you at your scheduled appointment time. Keep in mind, however, that providers may have other responsibilities that shall require them to unexpectedly change their schedules. If this occurs, our staff will attempt to notify you by telephone or mail so you may reschedule. It is very important that we have current contact information to save you any inconvenience.

Insurance

Please bring your insurance card(s) and photo ID to each visit. Incorrect insurance information may delay your claim. It is the responsibility of the patient to have his/her primary care provider send a referral, should this be required by the insurance company.

Billing

We will collect any insurance-required copays at the time of check-in. If insurance will not be covering the visit, we do ask that all patients pay $50 at the time of check-in.

Your insurance may require an additional copayment for procedures performed during your visit. Your insurance plan may not provide full coverage for lab and diagnostic testing.

Special Needs

If you will need a sign-language and/or a language interpreter, please let us know so we can arrange for one at no charge.

Contact Us

Our Office hours are 8am to 5pm Monday through Friday.

For directions to the clinic, see reverse side.

For after-hour emergencies, please contact the hospital operator at (573) 882-4141 and ask to page the ENT resident on call.
From I-70 East or West (St. Louis/Kansas City):
Take exit US 63 South/128A
Turn on the overpass and merge into the left turn lane for I-70 Drive SE
Turn left onto I-70 Drive SE
Turn right onto Keene St
Clinic is directly behind Patricia’s IGA- Watch for the black and gold ENT & Allergy sign

From US 63 South (Jefferson City):
Take the “I-70 St. Louis/Kansas City” exit ramp
Stay in the far right lane and turn right onto I-70 Drive SE (first road from exit)
Turn right onto Keene St
Clinic is directly behind Patricia’s IGA- Watch for the black and gold ENT & Allergy sign

From US 63 North (Moberly/Kirksville):
Take the “I-70 St. Louis/Kansas City” exit ramp
Continue south over the overpass and merge into the left turn lane for I-70 Drive SE
Turn left onto I-70 Drive SE
Turn right onto Keene St
Clinic is directly behind Patricia’s IGA- Watch for the black and gold ENT & Allergy sign